

Minutes
Grow Southwest Indiana Workforce Board
Meeting

8:30 a.m. CDT, October 26, 2018
Vincennes University – Ft Branch Campus
Gibson County

WDB Members Present:

Makenzie Coulter	Jim Heck	Lori Williams	Stephanie Norrick
Eric Ahlbrand	Jason Nord	Michelle Schaefer	Bob Birge
Drew Gerth	Bob Stemple	Ellen Horan	Jon Keck
David St. Clair	Ron Hagy	Theo Boots	Tim Martin

Others Present:

Nancy Schroering	Matthew Schwartz	Jennifer Montgomery	Dorothy Pergola
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WDB Staff Present:

Linda Jones Kay Johnson Dana Gustafson Sara Worstell Mary Hamilton Angie Sheppard

The meeting was called to order by Chair Makenzie Coulter at 8:33 a.m. Central Time.

Additional Agenda Items: None

Speaker: Darin Lander, Old National Bank gave a presentation on the Walter McCarty Leadership Academy. The academy is a 14-week program that will engage high school junior and senior students into the community and enhance leadership skills.

WDB Consent Agenda

WDB Meeting Minutes: The Board reviewed the August 26, 2018 meeting minutes with no concerns.

Executive Committee: Makenzie Coulter mentioned the committee approved minutes and consent agenda items with continued discussions on cost saving initiatives.

Finance Committee: Lori Williams gave an overview of the PY18 financials noting a total budget of \$3,920,846 with \$218,421 unobligated. Out-of-School youth is at 85% with a goal of 75%.

Operations Committee: Stephanie Norrick mentioned the committee approved the minutes, reviewed the reports and metrics, and approved the SOPs.

Business Services Committee: Jason Nord mentioned the committee discussed a business services survey, the Evansville Job Fair, Tour of Opportunity events and Work Based Learning workshops.

Youth Committee: Makenzie Coulter mentioned the committee reviewed the minutes and reports with discussion on job placements, youth serving organization conference and strategic planning accountability charts.

WDB Staff Report: Jim Heck highlighted the DWD performance grant proposal, partner referral system, WDB staff move to new offices, and Congressman Bucshon's Opioid Roundtable.

Ron Hagy motioned to approve all items in the consent agenda including:

- *WDB Meeting Minutes – August 26, 2018*
- *Executive Committee Minutes – August 17, 2018*
- *Finance Committee Minutes – August 17, 2018 & PY18 Financials Reports*
- *Operations Committee Minutes & Reports – August 17, 2018 & August & September Reports*

- Business Services Committee Minutes – August 17, 2018
- Youth Committee Reports – August & September 2018
- WDB Staff Reports – August & September 2018
David St. Clair seconded. Motion passed.

WDB-2018-10

Old Business

Cost Saving Initiatives: Makenzie Coulter mentioned the closure of the Boonville WorkOne office was tabled at the August meeting and explained new developments affecting the closure decision: 1) RESEA individuals must get served in the Evansville office, 2) service provider staff in Evansville has decreased and unable to support outer offices, and 3) potential funding changes for WorkINDiana and the HIRE programs will affect the regions budget. The Board discussed the changes and closure of the Boonville office.

Tim Martin motioned to close the Boonville office effective December 1, 2018. Bob Stemple seconded. Motion passed.
WDB-2018-11

New Business

WDB Vice Chair & Secretary: Makenzie Coulter nominated Sue Habig as the WDB Vice Chair. The Board discussed the nomination.

Bob Stemple motioned to approve Sue Habig as the WDB Vice Chair. Ron Hagy seconded. Motion passed.
WDB-2018-12

Jason Nord was nominated as WDB Secretary due to the approved motion for Sue Habig as WDB Vice Chair.

Jon Keck motioned to approve Jason Nord as WDB Secretary. Tim Martin seconded. Motion passed. **WDB-2018-13**

Health Insurance Renewal: Linda Jones mentioned the health insurance renewal date is December 1, 2018 and recommends continuing with the current plan. The Board reviewed the insurance options.

Jason Nord motioned to approve continuing with the current health insurance option. Tim Martin seconded.
Motion passed
WDB-2018-14

SOPs: Kay Johnson explained the changes of SOP 18-02 WorkINDiana and an overview of SOP 18-06 Youth Program Elements. The Board discussed the SOPs.

Bob Stemple motioned to approve SOP 18-02 WorkINDiana and SOP 18-06 Youth Program Elements as presented.
Tim Martin seconded. Motion passed.
WDB-2018-15

Makenzie Coulter introduced Bob Birge, Chief Communications Officer from Indiana Department of Workforce Development. Bob is the DWD representative for the Board, replacing Bill Nonte. Bob mentioned Region 11 had a very strong proposal and has been awarded \$150,000 for the DWD performance grant, DWD has been testing virtual job fairs with success, Next Level Jobs workforce ready grants expanded to 30+ providers, HIRE received a national award, Governor wants to add additional schools for JAG, and November 15 is the WorkINDiana anniversary celebration.

Public Comment: None.

Adjournment:

Ron Hagy motioned to adjourn the meeting at 9:26 a.m. Central Time. Ellen Horan seconded. Motion passed.
WDB-2018-16



Jason Nord, Workforce Development Board Secretary

1-25-19
Date