

**Minutes**  
**Grow Southwest Indiana Workforce Board**  
**Meeting**

8:30 a.m. CDT, March 22, 2019  
Vincennes University – Ft Branch Campus  
Gibson County

**WDB Members Present:**

|                  |               |                   |                   |
|------------------|---------------|-------------------|-------------------|
| Makenzie Coulter | Jim Heck      | Stephanie Norrick | Jason Nord        |
| Lori Williams    | Sue Habig     | David St. Clair   | Marcia Forston    |
| Ellen Horan      | Rene Kreisle  | Rhonda Broerman   | Ron Hagy          |
| Theo Boots       | Chris Thorsen | Mike Szakaly      | Michelle Schaefer |

**Others Present:**

|               |                   |                  |               |
|---------------|-------------------|------------------|---------------|
| Jody Robinson | Rebecca Griffiths | Nancy Schroering | Clay Whitaker |
|---------------|-------------------|------------------|---------------|

**WDB Staff Present:**

|             |             |               |               |                |
|-------------|-------------|---------------|---------------|----------------|
| Linda Jones | Kay Johnson | Sara Worstell | Mary Hamilton | Angie Sheppard |
|-------------|-------------|---------------|---------------|----------------|

The meeting was called to order by Chair Makenzie Coulter at 8:31 a.m. Central Time.

**Additional Agenda Items:** None

**Speaker:** Chris Osborne with Indiana FIRST gave a presentation on the FIRST Robotics programs which incorporates employability skills. FIRST is seeking mentors and new teams for the Evansville area.

**WDB Consent Agenda**

**WDB Minutes:** The Board reviewed the meeting minutes from February 22, 2019 with no concerns.

**Executive Committee:** Makenzie Coulter mentioned the committee approved minutes and discussed all items on the agenda.

**Finance Committee:** Lori Williams mentioned the committee reviewed the financial reports noting the total budget of \$4,135,582 with YTD expenditures at \$1,987,998. 47% expenditure rate with benchmark at 62%. The committee will continue to track the expenditures.

**Operations Committee:** Stephanie Norrick mentioned the committee approved the minutes and reviewed reports noting placements are down but expect an increase in March through June. The committee discussed the CDL training backlog and reviewed the performance metric website.

**Business Services Committee:** Jason Nord mentioned the committee approved the minutes with discussions on the registered apprenticeship requirements, Secretary Milo's visit on April 3<sup>rd</sup>, STEM Challenge on April 5<sup>th</sup>, and the Work-based Learning Workshop in Warrick County on April 11<sup>th</sup>.

**Youth Committee:** Makenzie Coulter mentioned the committee did not have a quorum but discussed the strategic plan goal – key representatives and committee structure; adding a few voting members, and the committee discussed organizing another youth serving organization conference in coordination with Resilient Evansville in February 2020. Jim Heck mentioned the Region 11 winners from the State JAG competition.

**WDB Staff Report:** Jim Heck highlighted the Teacher Bootcamps, job fairs with mentors, new board member orientations, STEM Challenge planning, DWD monitoring, and Tour of Opportunity planning.

*Marcia Forston motioned to approve all items in the consent agenda including:*

- *WDB Minutes – February 22, 2019*
- *Executive Committee Minutes – February 2019*
- *Finance Committee PY18 Financials Reports & Minutes – February 2019*
- *Operations Committee Reports & Minutes – January & February 2019*
- *Business Services Committee Minutes – February 2019*
- *Youth Committee Reports – February 2019*
- *WDB Staff Reports – February 2019*

*David St. Clair seconded. Motion passed.*

**WDB-2018-30**

**New Business**

**990 Tax Form:** The Board members received a copy of the 990 Tax documents via email to review prior to the meeting. Lori Williams gave an overview of the information.

*Theo Boots motioned to approve the 990 Tax Forms as presented. Ron Hagy seconded. Motion passed.*

**WDB-2018-31**

**June 28 Meeting Time Change:** The Board discussed moving the starting time of the June 28, 2019 meeting to 8:00am CT to allow Board Members to attend the Teacher Bootcamp final presentations in the VU-Ft Branch auditorium.

*Stephanie Norrick motioned to approve moving the June 28, 2019 meeting time to 8:00am CT. David St. Clair seconded. Motion passed.*

**WDB-2018-32**

**Local Elected Officials Breakfast Meeting:** The breakfast meeting will be held on April 26, 2019 starting at 8:00am CT at VU-Ft Branch campus. RSVP's are due to Angie Sheppard by April 8, 2019.

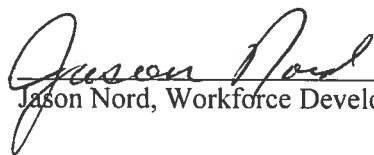
**DWD Update:** Josh Richardson was unable to attend the meeting.

**Public Comment:** None.

**Adjournment:**

*Lori Williams motioned to adjourn the meeting at 9:21 a.m. Central Time. Marcia Forston seconded. Motion passed.*

**WDB-2018-33**



Jason Nord, Workforce Development Board Secretary

4-26-19  
Date