

Minutes
Grow Southwest Indiana Workforce Board
Meeting

8:30 a.m. CDT, August 24, 2018
Vincennes University – Ft Branch Campus
Gibson County

WDB Members Present:

Josh Bowman	Jim Heck	Amy O'Dell	Brittney Kirwer
Eric Ahlbrand	Jason Nord	Michelle Schaefer	Mike Szakaly
Drew Gerth	Rene Kreisle	Chris Thorsen	Nick Vaught
David St. Clair	Chris Harlow	Bob Stemple	

Others Present:

Nancy Schroering	Matthew Schwartz	Tara Barney	Jennifer Montgomery
Mayor Charles Wyatt	Mark H. Miller		

WDB Staff Present:

Linda Jones Kay Johnson Dana Gustafson Sara Worstell Mary Hamilton Angie Sheppard

The meeting was called to order by Chair Josh Bowman at 8:34 a.m. Central Time.

Additional Agenda Items: None

WDB Consent Agenda

WDB Meeting Minutes: The Board reviewed the June 22, 2018 meeting minutes with no concerns.

Executive Committee: Josh Bowman mentioned the committee approved minutes and consent agenda items.

Finance Committee: Eric Ahlbrand mentioned the committee reviewed and approved the PY17 and PY18 financials.

Operations Committee: Josh Bowman mentioned the committee approved the minutes and noted the PY17 placement goal of 900 was exceeded at 1,027. The committee approved the local plan and selected the adult and dislocated worker clients of the year.

Business Services Committee: Brittney Kirwer mentioned she was nominated as the new Business Services Committee chair. The committee identified the priority sectors, approved the local plan with labor market detail, and selected the business of the year.

Youth Committee: Bob Stemple mentioned the committee approved the local plan and youth strategic plan, continued discussion on the youth serving organization conference, and selected the youth client of the year. Makenzie Coulter was nominated as the youth committee chair.

WDB Staff Report: Jim Heck highlighted the infrastructure agreement, teacher bootcamps, Skillful group, Toyota ABE classes, and IBEW apprenticeship program.

Mike Szakaly motioned to approve all items in the consent agenda including:

- *WDB Meeting Minutes – June 22, 2018*
- *Executive Committee Minutes – June 15, 2018*
- *Finance Committee Minutes – June 15, 2018, PY17 & PY18 Financials Reports*
- *Operations Committee Minutes & Reports – June 15, 2018 and June / July Reports*

- Business Services Committee Minutes – June 15, 2018
- Youth Committee Minutes & Reports – June 15, 2018 and June/July Reports
- WDB Staff Reports – June / July 2018
Jason Nord seconded. Motion passed.

WDB-2018-01

Old Business

Cost Saving Initiatives: Josh Bowman mentioned the Executive Committee has been discussing cost saving options due to the reduction in funds. The Board discussed closing the Mt. Vernon, Boonville and Rockport express offices. Mayor Charles Wyatt from Boonville expressed his concerns with closing the Boonville office and asked the Board to keep the office open. The Board discussed possible alternatives such as mobile classrooms and kiosks.

Jason Nord motioned to close the Mt. Vernon and Rockport offices effective October 1, 2018 and table the Boonville office closure to explore technology options and funding support. Michelle Schaefer seconded. Opposed: Amy O'Dell, Chris Harlow and Bob Stemple. Motion passed.

WDB-2018-02

New Business

Innovation Pointe Lease: The Board reviewed the current Innovation Pointe lease and discussed the need to move the WDB staff to cut costs due to reduction in funding. The Board discussed the options at Innovation Pointe and the WorkOne Southwest – Evansville office. Tara Barney from Southwest Indiana Chamber of Commerce recommended keeping a presence at Innovation Pointe.

Bob Stemple motioned to approve moving Jim Heck and Angie Sheppard to Innovation Pointe, Suite 505 by October 1, 2018, if Jim Heck is comfortable with the new lease terms, with the Innovation Pointe Maker Space membership and moving all staff to the Evansville office as an alternative. The remaining staff to move to the WorkOne Southwest – Evansville office by October 1, 2018. Mike Szakaly seconded. Motion passed.

WDB-2018-03

Business and Clients of the Year: Josh Bowman mentioned the committees recommend the following for the Business and Clients of the Year; Business – Jasper Engines & Transmissions, Adult – Whitney Willett, Dislocated Worker – Randal Morrow, and Youth – Juleeah Henderson. The Board discussed the nominations.

Bob Stemple motioned to approve the following for Business and Clients of the Year;
Business – Jasper Engines and Transmission
Adult – Whitney Willett
Dislocated Worker – Randal Morrow
Youth – Juleeah Henderson
Mike Szakaly seconded. Motion passed

WDB-2018-04

Youth Committee Strategic Plan: Bob Stemple gave an overview of the Youth Committee Strategic Plan noting three goals; 1) process and structure of meetings, 2) diversify funding, and 3) increase awareness of the committee and available services. The Board discussed the strategic plan.

Bob Stemple motioned to approve the Youth Committee Strategic Plan as presented. Jason Nord seconded. Motion passed.

WDB-2018-05

WDB Local Plan: Josh Bowman mentioned the committees have reviewed the updates to the local plan. The local plan has been posted on the website for public comment. The Board reviewed the plan with no concerns.

Nick Vaught motioned to approve the WDB Local Plan as presented. Brittney Kirwer seconded. Motion passed.

WDB-2018-06

INWBA: Josh Bowman mentioned the Board chose not to renew the INWBA membership last year. INWBA has changed their By-Laws to incorporate needed changes including allowing Executive Directors to vote, one vote per region, and allowing two executive directors on the Executive Committee. The membership fees are based on funding, approximately \$2,000. The Board discussed the changes and benefits of INWBA.

Mike Szakaly motion to approve rejoining INWBA. David St. Clair seconded. Motion passed. WDB-2018-07

Southwest Indiana Chamber of Commerce: The Board discussed the partnership contract with the Southwest Indiana Chamber of Commerce. Tara Barney mentioned the new strategies and the partnership with the manufacturing community (TSMA). The Board discussed the return on investment and metrics.

Brittney Kirwer motioned to approve an \$8,000 contract with a review in four months with the Southwest Indiana Chamber of Commerce. Jason Nord seconded. Motion passed. WDB-2018-08

WIOA Performance Support Grant: Jim Heck mentioned funds available from Indiana Department of Workforce Development (DWD). DWD is accepting proposals until September 19, 2018. Staff is developing a proposal to enhance the Youth and Business Services committee initiatives for work base learning, referral incentives and internship conferences.

Conflict of Interest Forms: Jim Heck explained the Conflict of Interest forms and asked board members to complete a new form for PY18. Forms should be returned to Angie Sheppard.

Annual Breakfast Meeting: Josh Bowman mentioned the Annual Breakfast Meeting will be held on Friday, September 28 at Ivy Tech – Evansville Campus.

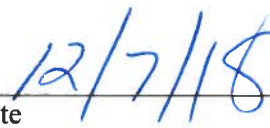
Public Comment: None.

Adjournment:

Bob Stemple motioned to adjourn the meeting at 10:03 a.m. Central Time. David St. Clair seconded. Motion passed. WDB-2018-09



Sue Habig, Workforce Development Board Secretary



Date